

Guide to course registration, 2018

ACCREDITED COURSES

A guide to registration follows for the accredited courses in Basic Mandarin, Intermediate Mandarin, Business Mandarin and Tourism Mandarin offered by the UJCI in the second semester of 2018.

UJ STUDENTS

STEP 1: Submit an application

Submit a copy of your ID document and your UJ student number to Smangele Zwane at smangelez@uj.ac.za, and indicate which course you wish to study. You will receive a letter of acceptance.

Step 2: Pay the course registration fee

Pay R100 into the following account:

Bank: ABSA

Branch code: 632 005

Account name: University of Johannesburg

Account number: 4055 642 621

Reference: Enter your student number

Email **proof of payment** to Smangele Zwane at smangelez@uj.ac.za

Step 3: Complete the course registration

Following receipt of proof of payment, the UJCI will issue you with a link for online course registration. Complete the online course registration form, and download proof of course registration.

UJCI GUIDE TO COURSE REGISTRATION

NON-STUDENTS

STEP 1: Submit an application

Submit a copy of your ID document plus a copy of your matric certificate to Smangele Zwane at smangelez@uj.ac.za, and indicate which course you wish to study. You will receive a letter of acceptance.

Step 2: Obtain a UJ student number

Take your acceptance letter to the UJ Enrolment Centre, Auckland Park Kingsway Campus (APK), University of Johannesburg. After completing a manual application form, you will be provided with a UJ student number.

Step 3: Pay the registration fee

Next, you need to pay R300 into the following account:

Account name: University of Johannesburg

Account number: 4055 642 621

Bank: ABSA

Branch code: 051 001

Reference: Enter your student number

Email **proof of payment** to Smangele Zwane at smangelez@uj.ac.za

Step 4: Course registration

After receiving proof of payment, the UJCI will send you a link for online course registration. This will be linked to your student number. Complete the online registration form, and download proof of course registration.

Step 5: Collect your student card

Take the proof of course registration to the UJ Enrolment Centre. You will be provided with a student card.

UJCI GUIDE TO COURSE REGISTRATION

NON-ACCREDITED COURSES

A guide to registration follows for the **non-accredited** courses in HSK Mandarin I, II, III and IV offered by the UJCI.

STUDENTS AND NON-STUDENTS

E-mail a copy of your ID or Passport to Smangele Zwane at smangelez@uj.ac.za, and indicate which course you would like to study. You will receive notice of acceptance.

Next, pay a **registration fee** of R100 into the following account:

Account name: University of Johannesburg

Account number: 4055 642 621

Bank: ABSA

Branch code: 051 001

Email **proof of payment** to Smangele Zwane at smangelez@uj.ac.za

You will receive a letter of course registration.

CHINESE MARTIAL ARTS AND CULTURE

The UJCI also offers non-accredited training in Kung Fu, Tai Chi and WuShu. For information on how to join, please contact Smangele Zwane at smangelez@uj.ac.za, tel (011) 559 7503.